

Select Committee Forward Work Programmes 2019

Corporate Overview Select Committee (Chairman: Ken Gulati, Support Officers: Ross Pike and Joss Butler)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
Each Meeting	Budget Scrutiny	An update on the activity of the Budget Sub-Group to date.	Members appraised of activity and able to influence areas of focus.	Vice-Chairman's report
Each Meeting	Select Committee Forward Work Programmes	A review of proposed scrutiny items by Select Committees	Targeted forward work programmes that minimise duplication of effort and maximise collaboration and value to the Council and Surrey residents.	Officer report to Committee
21 March	Welfare Reform	A report on the impact of Government policy on Surrey and the Council's ongoing work to support residents.	The Committee understands the Surrey context and is assured that adequate preparations have been made to mitigate any negative impacts across Council services.	Formal report
16 May	Scrutiny of Orbis	The Committee to continue scrutiny of Orbis by considering the commissioned review of the partnership and its services	The Committee to provide direction on the future of Orbis at Surrey County Council to Cabinet.	Formal report
Items to be scheduled				
Throughout 2019	Transformation Programme, Organisational Strategy	Scrutiny of relevant projects: <ul style="list-style-type: none"> • Customer Experience • Finance Transformation 	Assurance that the programme is delivering against its stated aims, financial benefits and meeting the outcomes put forward in the business cases and that the	Mixed methods

		<ul style="list-style-type: none"> • Fees & Charges • Digital • Agile Workforce • Performance Management/MI Insights • Spans of Control • Orbis VfM <p>Overview of the whole transformation programme including delivery of savings and outcomes for residents</p>	<p>strategy supports delivery of the vision outcomes as set out in the Community Vision for Surrey.</p> <p>Ensuring that Select Committees have effectively scrutinised the transformation projects in their remit.</p>	
	Culture Change	The Council has identified a number of areas in the way that it works for change including its culture.	The Committee feeds its views on the enabling and disabling aspects of the Council's current culture and makes recommendations on how to improve.	
	Target Operating Model	How the Council organises its services and delivers outcomes for its residents is being reviewed and a new model being developed.	The Committee reviews the plans, proposals of the new Operating Model and the evidence base for value for money, risk and benefits to residents.	

Adults and Lifelong Learning Select Committee (Chairman: Jeff Harris, Democratic Services Officer: Andy Baird)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
13 February 2019	Adult Social Care Transformation Business Cases	Surrey County Council's Transformation Programme includes a suite of plans to change the way that adult social care services are delivered within the County. The Council has produced business cases outlining how they intend to transform four specific areas of adult social care delivery: All-Age Learning Disabilities, Accommodation with Care and Support, Adult Social Care Market Management and Adult Social Care Practice Improvement.	<p>Members will acquire an understanding of the Council's plans to deliver against the business cases agreed by Cabinet in October 2018 and assess progress made in implementing them.</p> <p>The Committee will also come to an agreement on the most effective way for it to scrutinise implementation of these Business Plans as they progress.</p>	Officer report to Committee

	Apprenticeship Task Force Outcomes	At its meeting on 11 October 2018, the Adults and Lifelong Learning Select Committee agreed to review the Action Plan developed by the Council's Apprenticeships Task Force. The Committee specified that the Action Plan should contain specific steps that the Council will take to improve retention of qualified apprentice including measures to enhance the perception of apprenticeships among residents and partners and embed higher apprenticeship Level standards across the Council.	Members will be given the opportunity to review progress against recommendations made by the Committee at its meeting on 11 October 2018 and understand how the Council will seek to improve its use of Apprentices.	Officer report to Committee
5 June 2019	Safeguarding Adults	<p>Ensuring the safety of vulnerable adults in Surrey is a key priority for the Council and its partner organisations. The Council has a duty to ensure that it has appropriate arrangements in place to ensure that it protects and safeguards the population.</p> <p>The Committee will examine how the Council and its partners deliver of their responsibilities to safeguard vulnerable adults in Surrey.</p>	<p>The Committee will understand how the Council performs against its duty to safeguard vulnerable residents, how it embeds learning from safeguarding incidents, how officers keep ahead of potential safeguarding challenges and how safeguarding is embedded as part of Council policies and training.</p> <p>Members will also hear from officers regarding the impact of potential new legislation on Deprivation of Liberties Safeguards and options for the Council in responding to this legislation.</p> <p>This item will involve contributions from both the Surrey Safeguarding Adults Board and the Health and Wellbeing Board.</p>	Officer Report to Committee
	Adult Social Care Debt	<p>The Select Committee has identified the reduction of debt owed to the Council for the provision of Adult Social Care services as a key priority for the Council.</p> <p>The Adult Social Care Directorate has introduced new processes to</p>	The Committee will gain an understanding of how the Council manages debt owed to it by residents for the provision of adult social care services and gain an insight into whether new initiatives introduced to expedite debt recovery have been successful.	Officer report to Committee

		improve how it handles and follows up on debt which the Committee will review alongside information on the Council's current debt position.		
Items to be scheduled				
TBD	Preventing Homelessness	The Committee will consider how public sector organisations in Surrey are working together in order to prevent and alleviate homelessness in response to the requirements of the Homelessness Reduction Act and to ensure that those at risk of homelessness experience better outcomes.	<p>The Committee will develop an understanding of the risk factors that cause homelessness and build a picture of the journey that leads to homelessness for individuals and households. The Committee will then consider these in light of approaches to preventing homelessness that have been implemented across Surrey following introduction of the Homelessness Reduction Bill</p> <p>The Committee will also seek to raise awareness around the issue of homelessness and the damage that it does to individuals, families and communities.</p>	<p>Witness sessions</p> <p>Workshop</p> <p>Site visit (Leatherhead night hospital, Guildford Hostel)</p>
TBD	Implications of the Adult Social Care Green Paper	The Government has committed to publishing a green paper in Autumn 2018 outlining how it proposes to improve care and support for older people and tackle the challenge of an ageing population. The outcomes of the Green Paper could have significant implications for the provision of adult social care impacting on how these services are funded and delivered in the future. This item will look at the implications of the green paper on the delivery of adult social care services in Surrey.	For the Committee to understand the impacts of the Green Paper on the delivery of adult social care services in Surrey and steps that the Council intends to take in order to respond to the proposals outlined within the Green Paper.	Workshop/ informal learning session
Task and Finish Groups				
TBD	Libraries Strategy	The Council is planning to undertake a comprehensive review of its library strategy over the coming months to	The Committee will contribute to the production of the Library Strategy while it is being developed to understand the options being considered and ensuring that the expertise of Members are engaged in producing the strategy. The	

		<p>consider how they can support a wider range of culture and learning opportunities for residents.</p> <p>The Committee will consider how Surrey's library network will look in the future and support SCC in understanding how these community assets can deliver the right skills and learning opportunities.</p>	Committee will aim to ensure that its views are incorporated into the strategy as it is being developed but may make recommendations to officers regarding the implementation of the strategy.
TBD	All-Age Learning Strategy	Item to be scoped.	

Children and Education Select Committee (Chairman: Kay Hammond, Support Officer: Ross Pike)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
6 March 2019	SEND Transformation	To review the plans for transformation in Surrey's Special Educational Needs and Disabilities services and to look at the improvement of SEND services based on the points raised in the response to the Written Statement of Action	Assurance gained that the transformation of SEND services addresses the key points of concern raised, while meeting children and young people's needs.	Review of business case
	Family Resilience Phase 1	To review the transformation business case, consultation feedback and impact on service change.	Understanding of the case for change, the expected benefits and how the Council has responded to consultation feedback. To hold decision makers to account for expected financial and non-financial benefits via future scrutiny.	Review of business case
	Children's Services Performance Monitoring	To receive a quarterly update of key performance measures, and highlight areas of sustained downwards trend with a narrative of the service's response.	To have assessed the trend of performance in Children's Services, assured itself that the service is improving sufficiently and at the expected pace.	Review of performance data
26 June 2019	Early Help/Family Resilience	To identify key areas of improvement needed in the current early help	To have assessed the transformation of EH and determine whether the redesigned offer will be able to	Formal report

	Transformation Phase 2	offer, and whether the proposed transformed offer will alleviate these areas.	effectively target children before they enter statutory services and provide effective support and to alleviate key areas of improvement identified in the Ofsted inspection of Children's Services (2018).	
	Children's Service Performance Improvement	To continue to review the Children's Improvement Plan designed by the Children, Families and Learning Directorate, identify performance trends and determine the effectiveness of the Improvement Plan in improving Performance across the Directorate.	To have assessed the capability of the Improvement Plan to have continued to resolve the identified performance issues and assured itself that the plan is working to improve services at a good rate.	Formal Report
	Impact of the change to Schools Led System	The Council has fundamentally changed how it works with schools and progressed towards a schools led arrangement in delivery and improvement. It is important to understand the impact that this has had on schools and their performance.	To have monitored the progression towards a schools led arrangement and the impact that this has had upon the Council and schools. To have taken into consideration the views of the service and schools on these changes, the risks that this could entail in future and understand the impacts of any potential future changes.	Mid 2019
5 September 2019	Children's Services Performance Monitoring	To receive a quarterly update of key performance measures, and highlight areas of sustained downwards trend with a narrative of the service's response.	To have assessed the trend of performance in Children's Services, assured itself that the service is improving sufficiently and at the expected pace.	Formal report
Future items in Development				
26 June 2019	Children and Adolescent Mental Health Services Recommissioning	CAMHS in Surrey will be recommissioned this year under a joint arrangement. The Committee will review plans and options for the future service.	The Committee will be assured of plans to improve the service for Surrey young people and parents/carers.	
TBC	Educational Attainment of Children	To explain the causes for current lower educational attainment for	To have assessed the educational attainment for disadvantaged children as a means of identifying	

	with Multiple Disadvantages	disadvantaged children and impacts that this can have on wider wellbeing.	potential underlying issues for disadvantaged children and suggest methods to alleviate these	
Task Groups				
March 2019	Out of County Placements Task and Finish Group	To identify the prevalence of out of county placements, whether there are “in house” options and the potential to increase the numbers of placements that are kept within Surrey.	That the Committee understands current levels of provision available for Children’s placements, why they are currently provided as they are, and to suggest options for how to deliver these differently in future.	Membership: Chris Botten Chris Townsend Victoria Young Lesley Steeds
	Learning Disabilities and Transition Task and Finish Group	To scrutinise how the council plans care and support for young people with complex needs as they transition into adulthood, and how future demand will be met.	The review will seek to make recommendations in respect to improving the experience of young people and their families/carers, and to optimise public value for the benefit of the council and Surrey residents.	TBC

Highways and Growth Select Committee (Chairman: Bob Gardner, Support Officer: Ross Pike)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
9 April 2019	Asset and Place Strategy	The Council is developing an Asset and Place Strategy to fundamentally change how it plans to deliver returns on its investment portfolio. The Committee will review the strategy and ensure that it will successfully deliver on the proposed future vision.	To understand the vision for the Asset and Place Strategy, provided Member input into the content of the strategy and recommended a way forward to the Cabinet prior to a decision.	Workshop/Review of business case and draft strategy
	Highways, Transport and Environment (H.T.E) Transformation	A business case on the transformation of services within this Council Directorate to be reviewed by the Committee.	Understanding of the case for change, the expected benefits and how the Council has developed its plans. To hold decision makers to account for expected financial and non-financial benefits via future scrutiny.	Review of business case
Future items in Development				
9 May 2019	Transport for the South East (TfSE) Strategy	To review the Strategy for TfSE and ascertain the effects that this will have upon Surrey’s infrastructure.	To understand the impact that the TfSE Strategy will have upon current infrastructure, determine the impact will for Surrey and make suggestions as to how the	Stakeholder Engagement with

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			strategy can further benefit partners upon the start of its full operation in 2019.	TfSE/ Formal Report
Mid 2019	Local Enterprise Partnerships (LEPs)	To undertake scrutiny of the output and impact of the two LEPs that cover Surrey and identify any gaps in provision and better ways of working.	To understand the work underpinning investment in Surrey's economy and investigate the impact of LEP spending in the county.	Stakeholder Engagement with LEPs /Formal report
Mid 2019	Place and partnerships	The Council has entered into numerous partnerships across its many functions. The Committee will review the approach taken and impact of these partnerships.	Review the Council's partnerships with other organisations, how they are developed and what they deliver for residents.	Formal report

Health, Integration and Commissioning Select Committee (Chairman: Zully Grant-Duff, Democratic Services Officer: Andrew Baird)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
8 March 2019	South East Coast Ambulance Service (SECAMB) Performance Review	The purpose of this item is to assess how SECAMB is delivering against its Improvement Plan following the CQC rating of 'Inadequate' received by the Trust in October 2017. The Committee will also consider challenges experienced by the Trust in delivering against national response time targets and find out how SECAMB are mitigating these.	<p>The Committee will seek to understand the main challenges facing SECAMB and how these impact on patients' experience of ambulatory care in Surrey. Members will consider the role of the Trust within the wider healthcare system in Surrey to understand how SECAMB's commissioners and its partners are supporting the Trust's improvement journey.</p> <p>The Committee will also come to a view on how it can best scrutinise SECAMB going forward to support the Trust in delivering against its Improvement Plan.</p>	Officer report to Committee
	Substance Misuse Contract	In July 2018, Surrey County Council implemented changes to its Substance Misuse Services following	The Committee will consider how the new model of service provision is supporting those with Substance Misuse problems in Surrey.	Officer report to Committee

		a review of these services. Following engagement with service users, stakeholders and clinicians the Council has removed inpatient detox beds replacing these with enhanced provision in the community.		
	Surrey Joint Health and Wellbeing Strategy	Partners across the public sector in Surrey are in the process of creating a Ten Year Strategic Plan for health and social care services in Surrey which will form the basis of a new Joint Health and Wellbeing Strategy for Surrey. The new Strategy will set priorities that take account of the wider determinants of health and wellbeing to understand their impact on demand and system finances	For Members to find out about what the priorities are within the strategy, why these priorities have been determined and how they will support improved health and wellbeing for Surrey's residents. The Committee will also be given the opportunity to comment on the draft strategy.	Task Group
Ongoing	South West London and Surrey Joint Health Overview and Scrutiny – Improving Healthcare together 2020 - 2030	In June 2017, Improving Healthcare Together 2020 - 2030 was launched, a programme led by Merton, Sutton and Surrey Downs CCGs to review the delivery of acute services at Epsom and St Helier University Hospitals NHS Trust (ESTH). ESTH serves patients from across Merton, Sutton and Surrey and so the Health, Integration and Commissioning Select Committee joined colleagues from the London Borough of Merton and the London Borough of Sutton to review the Improving Healthcare Together Programme as it progresses.	A Sub-Committee of the South West London and Surrey Joint Health Overview and Scrutiny Committee has been established to scrutinise the Improving Healthcare Together 2020 – 2030 Programme as it develops.	Joint Health Overview and Scrutiny Committee
Task and Finish Groups				
January 2019 - June 2019	Mental Health	The purpose of this item is to review delivery against the Joint Health and Wellbeing Strategy's Priority to improve emotional wellbeing and mental health. This includes	The Committee will assess efforts to embed parity of esteem between the treatment of physical and mental health conditions in Surrey through the implementation of Sustainability and Transformation Partnerships in Surrey. Members will also look at how emotional wellbeing is incorporated within STP	

considering steps being taken to prevent poor mental health and to promote a culture of openness about mental health conditions. The Committee will also look at current and future provision of mental health services in Surrey.

plans how they will help to build resilience against mental health conditions among Surrey residents.

Environment Select Committee (Chairman: Rachael I Lake, Democratic Services Officer: Huma Younis)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
22 February 2019 <i>(moved from 5 December 2018)</i>	Countryside Estate Strategy	To review the Countryside Estate Strategy, following public engagement activity and the convening of a Countryside Estate Strategy MRG.	To review and scrutinise the Countryside Estate Strategy and receive feedback from the Countryside Estate Strategy MRG, making recommendations to Cabinet as necessary.	Officer report to Committee
22 February 2019	Waste-Community Recycling Centres (CRCs) <i>Full Business Case</i>	To review and scrutinise the Waste Full Business Case that supports the Council's transformation programme.	For the Committee to be assured that the Waste Full Business Case and associated project plan is on track to achieve anticipated benefits and service transformation.	Officer report to Committee